



Chad Vale PPTA Meeting 24 April 2018

Present:

Emma Cawsey (Chair)
Hannah Peachey (Vice Chair)
Hannah Eno (Secretary)
Amy McLauchlan
Stacey Howard
Gurmit Kler
Tereza Burakova
Charlie Morris
Ali Robinson

Apologies:

Louise Romans
Emma King
Becky Swindles
Ama Merchant
Zaf

1. Finances

1.1 Money raised last term:

Chinese New Year Disco £550
Raffle: £160

Easter Disco £390

The Easter disco was the most successful one ever financially although stressful because of the late running of the parade. Next year we will change the format of the event so that children get their Easter bonnets on in class first, then parade takes place in the hall and the remainder of the activities run on afterwards. We will also replace the bag of goodies given at the start with a party bag at the end, negating the need to find lost bags late in the day!

Cakes sales for Sport Relief and BHF over £200 each

The cake sales are really successful and provide pure profit to the nominated charities. The group agreed that two tables on either side of the playground would reduce the crush of bodies that tends to occur and also that we would have a 'second round' of cakes being put out so that everyone gets something.

PPTA may consider rationing/reducing the number of events next year, particularly with Emma C stepping down as Chair next term.

1.2 PPTA funded:

Year 1 Bug Club books £1259.30 (raised at 2017 fete)
Living eggs £294
Usborne books for the library £243
Library bean bags £83.93
Twig World science resource £345

Play trail £2327 (raised at 2016 fete)

Radio handsets for school £200

1.3 **Forthcoming costs / events:**

- *Hi vis jackets for PPTA events*
 - Just finalising the logo and then they will be ordered.
- *Playground markings*
 - EC is drafting a letter for Paul to send to council with the receipt showing PPTA paid for them with the hope that the council will replace the markings at their expense.
- *Salls shoes –*
 - We still have last year's collection in the containers – one more collection to be made at a cake sale and then all the shoes will be sent in September. The delay has been caused at their end – they were not able to process any more donations at the time of our last collection.
- *Hut*
 - To be leased to school on five year rolling basis. It may become a larger library and then the 'old' library would be a nurture/breakout room. The hut can't be used as a classroom as it has no running water and can't be secured in the same way as the rest of the school during use.
- *Uniform sales*
 - We have too much second hand uniform to sell, especially of generic items that just don't shift – proposed to get rid of the non school branded items to a clothes bank or families in need (via the School). Otherwise we will try to sell at the events coming up eg. Reception parents' picnic.
- *CV Bake Off – 11 May (organisers: TB, AM)*
 - Parent and children to cook together
 - Must be baked goods and we will advertise as a chance to "bake something from your culture", sweet or savoury.
 - Letters with entry forms will go in book bags shortly and Ali is making the poster.
 - Entrants must submit their recipe with the entry.
 - Will be judged in the hall by Miss Crombie.
 - Winners will be featured in the Chad Vale cookbook. No copyright issues on publishing recipes. We will aim to have the cookbook available by the fete – it may be produced simply by tying together laminated sheets.
 - Agreed that categories might have to be decided on the day when we see what comes in (otherwise we may have only one of a type in a category).
 - There will be three prizes – we won't specify what they are for in advance.
 - The money from the entries goes to Birmingham Children's Hospital and money from book sales goes to the Art Award Fund at school.
- *Quiz Night – 18 May 7.30pm School Hall (organisers: AR, CM)*
 - Parents/staff for quiz run by Matt Cawsey with 6-8 rounds.
 - Curry provided - GK has ordered and is collecting food warmers.
 - £10 per ticket; £5 for school staff.

- Raffle with prizes and games between rounds.
- The poster is made and will go out in the newsletter.
- Plates and cutlery – we will use school's plates and wash up at the end of the event. Emma will provide cutlery from the church.
- Raffle – to use existing prizes in pod but also to buy some more.
- **ACTIONS: prizes to be brought (all); setting up (volunteers please)**
- *New Reception parents picnic - 9 July (lead: EC)*
 - To be held in the field or hall (depending on weather) – two meet and greet talks and PPTA presence to publicise fete, sell uniform and refreshments and give out new parent packs.
 - **ACTION: Helpers please**
- *Sports Days – 11 and 12 July (lead: EC)*
 - PPTA selling refreshments.
 - Proposed we have some whole fruit available too which can be given away if it doesn't sell.
 - Also discussed having fruit winders/Bear Yo Yos or cereal bars.
 - **ACTION: New urn to be purchased and 5l water containers.**
- *Summer fete – 14 July (lead: EC)*
 - Theme? Carnival? Please think about it. Could include head-dress making, and dress up parade in addition to the usual activities. **ACTION: All**
 - Mayor is booked for opening at 12pm.
 - Publicity – Facebook, flyer drop, banners, posters, programme. Agreed to get two banners and put one by Waitrose in time for Harborne Carnival.
 - Proposed: a non uniform day at school in return for tombola prizes (ie. Wear non uniform, bring a tombola prize). **ACTION: EC to discuss with PS**
 - Sponsorship – AM/HE to discuss. Currently we have the following stalls available to sponsors: Crazy Gold (£300); Circus games (£175); inflatable bouncy slide (£145); inflatable assault course (£145); Pimms/Prosecco (£200); BBQ (£200). Proposed that if possible we put a call out to parents in the school newsletter re sponsoring via their businesses.
 - Stalls in addition to above: tennis competition; tombola, jolly jars, Claire's Accessories; Chad Vale merchandise; face painting; henna; glitter tattoos; second hand books (ask for older children's books); plant stall; colouring crafts. TB proposed a 'graffiti a t-shirt' stall that she can run.
 - Food/drink: pimms/beer/prosecco/soft drinks; pizza; cakes; pic'n'mix; candy floss, popcorn, curry, samosas, BBQ.
 - Games: lolly pick; football shoot out (AVFC); coconut shy; stocks; splat the rat; tin can alley/ hook a duck/bean bag toss/hoopla; welly wanging; tombola stand with Lucky 7 board instead of raffle.
 - External stall holders: Laghi's pizza van (£50); Sue Winkett crafts (£20); Forever Living (£20); Explore Learning (£50); Strings Club (£50); Paradiso Gelateria (£50); coffee (£50); Usborne Books (£20); Flamingo Paperie (£20). Spinsonic will have a designated area for circus activities - £1 for 15 minutes taking in groups of children for a range of activities
 - Entertainment (booking forms sent) : Fire Service, Mezzo Dance, Harborne Dance Group, The Priory Tennis Club (pop up nets), Premier sports (archery). We agreed not to run a musical/singing competition. School is running a dance club will put together a performance

for the fete. HE suggested the martial arts school for a demo – she will contact. **ACTION:**
HE

- To buy: drinks & water, fruit, sweets, sugar, candy floss sticks, corn, oil, bags, BBQ food, rolls and sauces, cups, napkins, plates, coconuts, prizes, plastic champagne flutes.
- **ACTIONS:**
 - Apply for a TEN and market licence – in progress
 - Advertise – poster, flyer and banner designs (Ali)
 - Programme
 - Confirm outside bookings, send confirmation letters
 - Bunting
 - Ask parents for jolly jars, tombola prizes, cakes, books and confirm non uniform day for prizes
 - Risk assessment (Mr Dubberley)
 - Float (EK)
 - Meal tickets for helpers
 - Field lay out and power plan
 - Ice – ask Emma re Plough supplying refills?

2. Chair

- 2.1 Emma will be resigning as Chair after next term. She will handover and will also be involved in the PPTA and help to continue with building the school relationship. There will be a vote at the start of next term for the new Chair. If no Chair is appointed, it may be that Mr Dubberley or Mr Sansom will stand in (this has previously happened) or we could consider different chairs for each term or event if no one person is interested in taking on the role in its entirety.

3. Date of next meeting – to focus on fete preparations

6 June, 8.00pm - at Emma C's house